



SPONSORSHIP REQUEST FORM

The Bone and Joint Institute of Tennessee aims to support the health of the communities we serve. We are happy to receive many requests for sponsorships from community organizations each year.

Guidelines/Criteria:

1. Support of health and wellness to benefit the community of Williamson County and the surrounding area.
2. Align with the Institute's mission, vision and strategic priorities.
3. Support of the Institute's major clinical programs.
4. Must be events in our primary or secondary service areas.

While we encourage involvement in the communities in which we serve, we do not provide sponsorships for the following:

- Personal fundraising efforts
- Individuals or small groups for participation in trips, tours, workshops, contests, competitions, etc.
- Family Foundations
- Political campaigns

How to submit a request:

1. All organizations must complete the request form.
2. Requests for multiple events or programs must be submitted separately, one at a time.
3. Requests must be made a minimum of 8 weeks in advance of print deadlines and/or the event or program start date.
4. Please submit a completed form to:
Bone and Joint Institute of Tennessee, c/o Stephanie Clark
4321 Carothers Parkway
Franklin, TN 37067
email: sclark@wmed.org
phone: (615) 435-5355

Thank you for asking the Bone and Joint Institute of Tennessee to be a part of your exciting program. Please keep in mind with the many requests we receive, we are unable to participate in every program even if your organization meets all the above criteria.

We will follow up with your organization regardless of our intent to sponsor. Additional follow up or meetings may be required to fully understand the scope of the sponsorship request.



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Organization Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

Contact Name: _____

Contact Phone: _____

Contact E-mail: _____

Date of Event/Program: _____

Please give a brief description of the Event/Program: _____

What are the different levels of sponsorship? _____

How does this event/program support the mission/goals of the Bone and Joint Institute of Tennessee?

Is this event/program open to the public? yes no

Is this a pilot event? yes no

Please describe the target audience: _____

Estimated attendance: _____

Has your organization previously been sponsored by the Institute? yes no

If yes, please describe: _____

List of current sponsors: _____

If approved, will the Institute have the opportunity to participate? yes no

If approved, will the Institute have the opportunity to place signage onsite? yes no

If approved, will there be an ad or artwork for the Institute to submit? yes no

Please attach additional documents or information you feel would be helpful in consideration of sponsoring this event.